

HOSTEL REGULATIONS



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MARATHA MANDAL'S NGH INSTITUTE OF DENTAL SCIENCES AND RESEARCH CENTRE, BELAGAVI

HOSTEL REGULATIONS

Two Spacious Hostel one for Boys and one for Girls located within the College campus. The hostel has 40 no. of rooms with Single, Double seater and guest room with common and attached bathroom at Girls hostel and at Boys hostel 35 no. of rooms with Single, Double seater and guest room with common and attached bathroom. There is common student mess for both Boys and Girls. The hostel is provided with telephone connections & recreation room with T.V. at Boys hostel there is Gym for student's utilization. Guest rooms are available for accommodation for parents / guest of the students at Staff quarters.

Office bearers for hostel administration:

- 1) Principal, Dr. Ramakant Nayak
- 2) Staff Incharge,
- 3) Rector,
- 4) Hostel Accountant / Manager
- 5) Mess Incharge or Manager

Consulting doctors during emergency

- 1) Dr. Sudhir Kamat
- 2) Dr. Zubin Ruttonji

General Rules for Hostel:

1. Residents of hostel shall undertake housekeeping responsibilities of their rooms and the surroundings by notifying the house keeper.
2. Permanent structural changes, sticking indecent and ugly posters in the rooms are strictly prohibited.
3. The room is to be restored to its normal condition. Before moving out, the occupants will pay for any damage(s) to the room or its furniture.
4. Health disorders should be reported immediately to manager/warden.

5. Residents are not allowed to keep any kind of drugs/alcohol/any form of tobacco in their rooms
6. Smoking, drinking alcohol, gambling, drug usage/abuse etc. in the hostel are strictly prohibited.
7. Under no circumstances will visitors of the opposite sex be allowed in to students' room.
8. All residents are provided with wardrobes and lockers for the safety of personal belongings. Students are advised not to keep valuables and cash in their rooms to avoid loss, theft, etc.
9. The hostel authorities are not responsible for any loss of personal belongings of the residents of the hostel. Residents are advised to keep the door locked when leaving the room.
10. In case of any theft, an immediate report should be lodging a police complaint. However, the college is not responsible for replacement of lost/stolen items.
11. Each and every resident is responsible for the care of general areas within the hostel in which the residents live. This includes guest rooms, television rooms and lounges. Residents of the hostel may be held responsible for damages to the public areas of their respective hostel.
12. Cooking in the hostel is not permitted. Open heating elements are strictly prohibited.
13. The electrical points provided in each room can be used for the purpose of table lamps, hair dryers and coffee pots only. No other electric gadgets permitted.
14. Audio devices are permitted in the rooms but its use should ensure that it does not disturb other residents. Exterior antennas of any sort are not permitted.
15. Cable TV is provided in the TV lounge of each hostel and tampering with the cable system is not permitted.
16. No furniture or furnishing will be moved in or out of a room without prior permission of the warden.
17. If the student is sick he/she needs to be informed about it to the warden and consult the resident doctor for needful.
18. Residents are not permitted to convene meetings, parties or attempt signature campaign of any sort in the premises without prior permission of the warden. Disobedience will be dealt with as per college regulations.

19. Students are required to enter the details of the destination, telephone nos. name of the contacting person in the register kept with the Manager/Warden when they are leaving the hostel. Students are required to take prior permission of the Warden before leaving the hostel to stay outside or before the leaving town.
20. As a rule, no picnics, external trips are permitted.
21. All the students should possess ID cards and should be made available when asked by the college authorities.
22. When leaving the rooms, residents must turn off the lights and fans so as to be turned off to prevent wastage and damage.
23. No student will indulge or resort in any form of antisocial and prohibitive activities such as ragging or any kind of harassment-be it physical, mental and financial or otherwise-either inside or outside the college/hostel or any other place. Such resident shall be liable for severe punishment including removal from hostel/college.
24. Students are informed to switch off the Geysers once they are out of the bathroom.
25. 'Silent hours' will be observed on all the days of the week from 10 pm to 7 am. The complaints on this account shall be seriously viewed subjected to disciplinary action as per college regulations.
26. All students leaving the campus should return to the campus by 09:30 pm on weekdays and 10:00 pm on holidays and days preceding holidays.
27. Visitors are permitted in the hostel lounge; students are responsible for their as well as the behavior of their guest(s). Failure to conform to the above rules could result in eviction from the hostel and/or dismissal from the institute.
28. Encouragement for entry of any outsider other than residents, without the knowledge of the warden, is viewed seriously.
29. Guests are not permitted to stay in the students' rooms in the hostel. Guest rooms are provided for short stay of parents and guardians. They can be made use of by prior application and permission at nominal fixed charge. This is subject to availability.
30. Any violation of the rules and regulations will be brought to the notice of the parents.
31. All students reading in the hostels are reminded that the preceding rules are framed with the intention of providing congenial atmosphere for academic activities. Hence, they are expected to co-operate with the management.

Procedure for Admission to and Allocation of Hostel Accommodation

1. Students who wish to take admission in hostel should submit written application in the prescribed format.
2. All the students are advised to stay in the hostel and make the best use of the facilities provided.
3. The Warden at his own discretion will decide upon granting of hostel accommodation.
4. As a matter of normal practice, requests for change of rooms once allotted will not be entertained. Only in case where the Warden/Dean, Support Services/Principal is convinced that such change is essential will he permit such a change. These changes are effective only at the end of the term and on availability of alternative accommodation.
5. Students who wish to discontinue hostel facilities in the middle of the term will not have the benefit of refunding the amount. Generally, students are not encouraged to do this if, they want to do it prior permission from the Principal to be obtained. Such requests are permitted only with prior permission of the Warden/Dean Support Service and will not be allowed till the closure of the term.
7. Deposit will not be refunded if student decides to vacate room prior to the stipulated term.
8. Students are allowed to stay in the hostel for a maximum period of five years for UG's and 03 years for PG's from the date of college admission.

Rules of the Dining Hall (Mess)

1. Only vegetarian food is supplied in the mess. Non-vegetarian and/or other forms of packed food from outside are strictly prohibited in the hostel premises.
2. Mess timings are as follows:

Particulars	Weekdays	Holidays
Breakfast	7:00am to 8:30 am	9:00 am to 10:00 pm
Lunch	12:15 pm to 01:45 pm	1:00 pm to 2:00 pm
Evening Tea	4:30 pm to 5:00 pm	5:00pm to 6:00 pm
Dinner	8:00 pm to 09:30 pm	8:00 pm to 9:30 pm

Note : Evening tea and dinner shall not be served on Saturdays

3. Students are expected to maintain proper discipline and during other times.
4. Meals are not permitted to be taken outside mess premises, except in case of illness which is to be done with prior permission of manager/warden; the food is served in the hostel room.
5. The rental charges for single room per year is 70,000/- and maintenance of 21,000/- which includes breakfast lunch and dinner.
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7. Every six-month pest control and every three months water testing is done for proper maintenance of hygiene and also every six months thorough medical and oral checkup of mess staff is done.